

2.1 Commercial off the shelf (COTS) release

2.1.1 Current State / Future State

The current state vs. future state example included in this section is a common means of illustrating the impact of the envisioned change. The following excerpt describes the functionality changes planned for the Ariba Procure-to-Pay application.

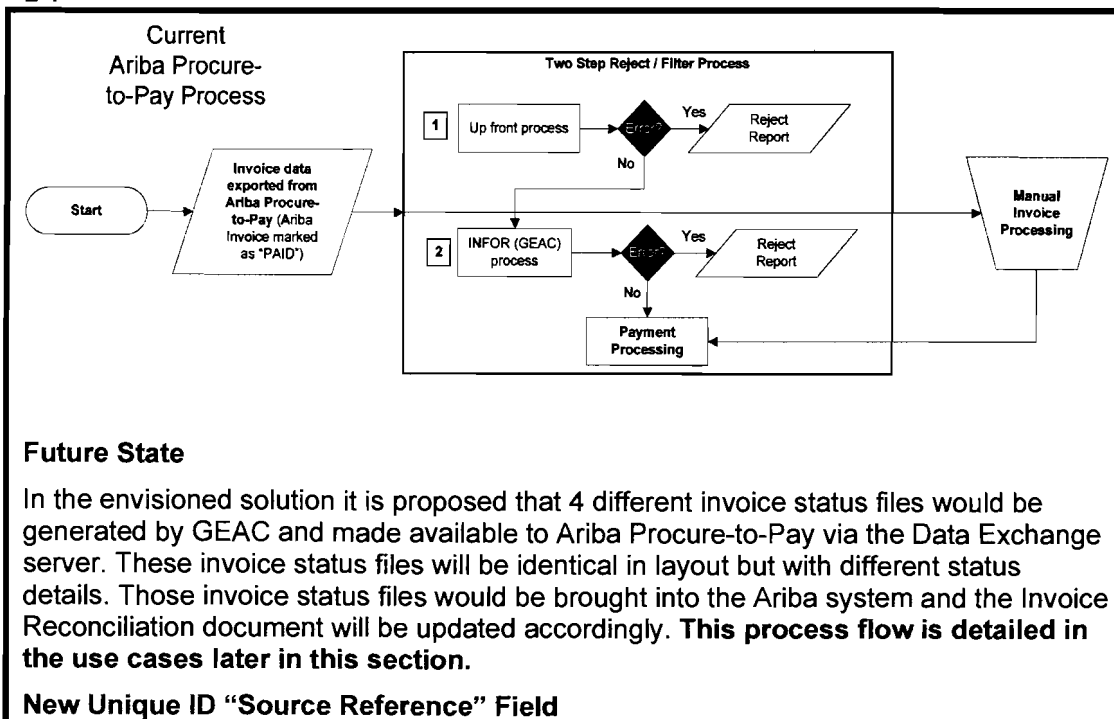
Example of Current State vs. Future State Documentation in the context of a COTS release includes comparative process diagrams:

Current State

The current method within the ESM Ariba Procure-to-Pay system updates the invoice status to "Paid" as soon as the invoice data is exported for payment processing by GEAC. The invoice is closed at this point and it cannot be re-opened to modify the status to reflect the true condition of the invoice as rejected, accepted, scheduled for payment or paid. An invoice may be rejected either during an "Up Front" filter process or from within GEAC. In either case data error codes are available to determine the cause(s) of the reject."

It is a requirement to receive an automated feed of invoice status back from GEAC into Ariba Procure-to-Pay which would update the invoice with a more accurate status once submitted ("exported") and to drive activity from Ariba users to update the system with needed changes and approvals should an invoice be rejected.

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Future State

In the envisioned solution it is proposed that 4 different invoice status files would be generated by GEAC and made available to Ariba Procure-to-Pay via the Data Exchange server. These invoice status files will be identical in layout but with different status details. Those invoice status files would be brought into the Ariba system and the Invoice Reconciliation document will be updated accordingly. **This process flow is detailed in the use cases later in this section.**

New Unique ID "Source Reference" Field

In the current state the data being utilized for matching invoices (vendor number and invoice number) is subject to change after the invoice export is completed. The instability of this field is a potential risk to data integrity. As an enhancement the corporate Ariba system will provide a new **unique ID** field (known as the "Source Reference" field) to GEAC via the invoice export process.

GEAC will a return the source reference field (which is distinct from other invoice identification fields) for the purposes of tracking invoices with a field that is not subject to editing either within Ariba or GEAC processes. The field will be present and populated in all four invoice status files The purpose and use of these status files are described below:

1. Up front reject file - Containing invoice rejects from the initial error filtering process which correspond to the PA106-01 report.
2. GEAC reject file – Containing invoice rejects based on conflicts found within GEAC that will not allow payment processing, corresponding to the rejects on the AP020-B report.
3. GEAC acceptance file – Containing invoice details of invoices that have been accepted by the system without error. Invoices from vendors on hold are accepted into the system – not rejected (when the hold status is cleared the invoices are scheduled for payment).
4. GEAC remit file – Containing payment details of the invoice including scheduled payment date, amount to be paid and any check or ACH payments that are available at the time of the report. The remit file is updated with payment information as it becomes available.

In the case of a rejected invoice the proposed solution would update the invoice status within the system prompting approval by the appropriate Invoice Manager. The Invoice Exception Handler / Invoice Manager would be required at that point to review the reject report available in Ariba Buyer, make the appropriate changes and submit the invoice for approval. Once the corrected invoice was approved it would be exported for payment processing."

5. Accepted invoices will not require any interaction on behalf of the user for payment processing to be completed. Ariba Procure-to-Pay will update the status of the invoice to reflect the acceptance and remittance information received daily from GEAC.